

Skyward Family Access - Handbook/Permission Form

1. Login to Skyward.
2. Select your child's name from the dropdown under "Family Access".

Family Access
All Students ▼

3. Click on the "Online Forms" button on the left column. Select the "Emergency Information and Handbook Acceptance" form.

The screenshot shows the Skyward Family Access interface. On the left, there is a sidebar with a menu containing 'Online Forms', 'Calendar', 'Gradebook', and 'Attendance'. The 'Online Forms' menu is highlighted. On the right, the main content area shows the 'SMSA High School' header, a user profile icon, and a section titled 'Emergency Information and Handbook Acceptance'. Below this title, there are two buttons: 'Open' and 'Fill Out Form'.

4. Click the "View Full Screen" button to get a better view of the form. Answer the questions as you see fit, then hit the "Complete Step 1 and move to Step 2" button to proceed.

The screenshot shows the 'Family Access Emergency Information and Handbook Acceptance' form in full-screen mode. The browser address bar shows the URL: skyward.iscorp.com/scripts/wsisa.dll/WService=wfsinstmarysspringswi/sfonlinereg001.w. The form has a header with the title 'Family Access Emergency Information and Handbook Acceptance - Google Chrome' and a 'Print' button. Below the header, there are three buttons: 'Complete Step 1 Only', 'Complete Step 1 and move to Step 2', and 'Exit Full Screen'. The form contains several sections with checkboxes and dropdown menus:

- Student-Parent Handbook:** I hereby affirm that I have received a copy and thoroughly read and support the policies stated in the St. Mary's Springs Academy Student Parent Handbook. I understand what is expected of students as well as parents/guardians at St. Mary's Springs Academy. I have discussed expectations with my child(ren) and agree to abide by the policies listed within the Elementary Student-Parent and/or High School Student-Parent Handbooks. This includes, but is not limited to the Technology Acceptable Usage Policy-SMSA Chromebook Contract and the new Rights and Responsibilities Covenants. I also understand that SMSA reserves the right to amend the handbook for just cause with proper notice given to parents/guardians if changes are made.
☐ I affirm
- General Approval for Busing to Holy Family Properties:** I give my general approval for my student(s) to be bused to and from St. Mary's Springs Academy and the Holy Family Parish properties for events such as field trips, Masses, and services for this school year.
☐ I approve
- Photo/Video Release:** SMSA staff/faculty frequently take pictures/videos of students for the purpose of marketing school programs and illustrating educational activities. If you wish for your child(ren) to NOT be included in these pictures/videos, please note this below.
☐ My child may be included in pictures or videos
- Emergency Contact Update:** If you wish to update your emergency contact info, please log into Skyward Family Access and click the "Student Info" button on the left-hand column. There will be a link you can click that allows you to request changes for your students.
- Authorization for Emergency Treatment:** If I cannot be reached and emergency treatment is warranted, I authorize the school to contact emergency response personnel, and if necessary, take my child to SSM Health St. Agnes Hospital for emergency treatment. It is understood that I will be responsible for medical costs incurred in the event of accidental injury.

At the bottom of the form, there is a green bar with the name 'Bob Smith' and a blue bar with the date '08/02/2023'.

5. Hit the submit button to finish the online form. You will want to complete the form for each student.

Family Access Emergency Information and Handbook Acceptance - Google Chrome

skyward.iscorp.com/scripts/wsisa.dll/WService=wsfinstmarysspringswi/sfonlinereg001.w

My Account Contact Us Email History Exit

SKYWARD Family Access District Links

Emergency Information and Handbook Acceptance

(SMSA High School) [Print](#)

Step 2. Complete Emergency Information and Handbook Acceptance (Required)

By completing Emergency Information and Handbook Acceptance, you are confirming that the Steps below have been finished.
Are you sure you want to complete Emergency Information and Handbook Acceptance for [redacted]?

Review Emergency Information and Handbook Acceptance Steps

Step 1) Emergency Information and Handbook Acceptance Completed 08/02/2023 11:06am

Guardian Name: [redacted] Guardian Address: [redacted]

[Submit Emergency Information and Handbook Acceptance](#)

1. Emergency Information and Handbook Acceptance
Completed 08/02/2023 11:06am

2. Complete Emergency Information and Handbook Acceptance

[Previous Step](#) [Next Step](#)

[Close and Finish Later](#)