



**BY-LAWS**  
**ST. MARY'S SPRINGS ACADEMY HIGH SCHOOL**  
**ATHLETIC HALL OF FAME**

**ARTICLE I**

**Name**

The name of the organization shall be:  
St. Mary's Springs Academy High School Athletic Hall of Fame  
(St. Mary's Springs Academy High School = SMSA HS)

**ARTICLE II**

**Purpose**

The purposes of the organization are to:

- A. Give lasting recognition to outstanding athletes and individuals that have contributed to the promotion and development of athletics at SMSA HS.
- B. Inspire the students and public, by highlighting the accomplishments of the people who have been instrumental in creating a tradition of athletic excellence at SMSA HS.
- C. Promote continuing interest in the SMSA HS Athletic Program.

**ARTICLE III**

**Membership**

A. Athletic Membership

- 1. Any person who has earned at least one SMSA HS athletic lettering award.
- 2. Moral character and good citizenship during high school and post high school years shall be a consideration.
- 3. Nominees for the SMSA HS Athletic Hall of Fame shall have last competed in a WISAA/WIAA sponsored sport at SMSA HS at least ten (10) years prior to the proposed date of their induction into the Hall of Fame.
- 4. Although athletic achievement while attending SMSA HS is of prime importance, outstanding accomplishments after leaving SMSA HS will also be a factor for selection.
- 5. Nominees must have participated on a WISAA/WIAA sponsored athletic team at SMSA HS.

6. An exception to the participation and lettering criteria may be granted when athletic achievement outside of the SMSA HS athletic program is at a level of achievement consistent with Hall of Fame Standards.

**B. Coaches, Athletic Directors, teams and other memberships (Honorary members)**

1. Exemplify good character and citizenship.
2. Coach/Athletic Director must be retired from SMSA HS and no longer actively coaching.
3. Other factors that will influence selection of a coach:
  - a) Won-Lost record at SMSA HS
  - b) Length of coaching career at SMSA HS
  - c) Concern for the welfare of the players
  - d) Achievement of their former players
  - e) Outstanding achievements after leaving SMSA HS
4. Contributed to the promotion, development and success of SMSA HS athletics at a level of achievement consistent with Hall of Fame standards.

**C. Rights and Privileges of Membership**

1. Once any person has been inducted as a member that membership is for life.
2. Once any person has been inducted as a member, he/she will be issued a lifetime pass that will admit him/herself and their guest to regularly scheduled SMSA HS home athletic activities (this does not include any WIAA tournament events.)

## **ARTICLE IV**

### **Procedures for induction into the SMSA HS Athletic Hall of Fame**

- A. The SMSA HS Athletic Hall of Fame Committee shall consider nominees for selection into the SMSA HS Athletic Hall of Fame on a biennial basis. The nomination procedure shall be as follows:
  1. Nomination forms are accepted until the announced deadline.
  2. The nominee is contacted to accept or decline the nomination.
    - a. If nomination is accepted, the nominee must provide information regarding his/her accomplishments by completing the appropriate form.
    - b. If nomination is declined, said nominee will not be considered.
- B. All completed nomination forms received from the nominee (or representative of the nominee), by the announced deadline shall be submitted to the Hall of Fame Committee prior to the election meeting.
- C. The Hall of Fame Committee will screen nominations and select no more than ten (10) nominations for consideration.

- D. Nominated Hall of Fame candidates shall be placed on a ballot.
- E. The ballot voting will rank nominees 1-10. The #1 ranked nominee voted by each of the members of the Athletic Hall of Fame Committee individually will receive ten points and the 10<sup>th</sup> nominee receiving 1 point. Each nominee on a ballot must have a numerical value as stated above in order for the ballot to be valid. If there are less than ten nominees, a similar procedure will be used. For example, if there are seven nominees, the #1 ranked nominee will receive seven points.
- F. If there is a tie in points for the final spot, the committee will make the final decision.
- G. Hall of Fame nominees not selected for induction into the Athletic Hall of Fame shall be eligible for reconsideration the next voting year (only one) if a majority of the committee votes to carry over the nominee. If said nominee is not voted to be carried over, they are no longer eligible for reconsideration unless re-nominated.
- H. A past nominee may be reconsidered for selection.
- I. HOF Committee will determine number of inductees each induction year and reserves the right to decide (based on applicants) if a coach will be included.

## **ARTICLE V**

### **Awards**

- A. Two plaques shall be awarded to honor each inductee. One plaque shall be presented to the inductee; the other plaque shall be on display at SMSA High School.
- B. SMSA HS will be responsible for the purchase of the awards and monies donated to the Hall of Fame may be accepted by the committee to help with expenses.
- C. Award presentation will occur during a home football weekend at times determined by the Athletic Hall of Fame Committee. Ceremonies will include recognition of inductees during half-time of the football game and a recognition banquet.

## **ARTICLE VI**

### **By-Law Revision**

These by-laws may be amended by the Committee at any meeting of the Committee by two-thirds vote of those present, or by electronic vote by two-thirds of the Committee, provided all such amendments have been provided for Committee review at least two weeks prior to the vote.

## **ARTICLE VII**

### **Athletic Hall of Fame Committee**

#### **A. General Function**

- 1) The general function of the Committee is to govern and administer this organization within the guidelines set forth in the by-laws.
- 2) The Athletic Hall of Fame Committee shall establish policies and procedures necessary for the proper functioning of the SMSA HS Athletic Hall of Fame when and only when policy or procedure does not already exist within these by-laws.
- 3) The Committee members must be present at the selection meeting to discuss and vote on potential Athletic Hall of Fame nominees. If a Committee member is not physically present, Skype or other forms of immediate electronic presence may be used to include that member in the meeting.
- 4) Hall of Fame Committee members should actively identify, solicit and search for nominees.

#### **B. Membership on the Athletic Hall of Fame Committee will be non-elected and appointed by the Director of Advancement and include as follows:**

- 1) SMSA Director of Advancement (CHAIR)
- 2) SMSA Athletic Director
- 3) SMSA Alumni Coordinator
- 4) Interested parties including alumni, parents, past parents and supporters

#### **C. Membership on the Athletic Hall of Fame Committee is considered to be continuous.**

#### **D. A quorum at the meetings consists of one-half of the Committee members.**

#### **E. Membership on the Committee shall be limited to no more than 15 members.**

#### **F. The Committee will meet biennially and at a date determined by the chair to select new members for induction into the Hall of Fame and to conduct other business as needed. Additional meetings will be at the call of the chair or as requested by at least 50% of the committee members.**