



Dear Parent/Guardian:

Conferences will be held Wednesday, February 12th, 2020 at the elementary campus from 4:00pm until 6:30pm. These conferences are held to address any concerns you or the teachers have at this time. Therefore, unless you or the teachers see a need to conference, you are not expected to do so.

NO CONFERENCE IS NEEDED AT THIS TIME FOR YOUR CHILD

If you still would like to request a conference please log into your skyward account and follow these simple steps to schedule a time by February 10th, 2020.

To schedule a conference

- Log into your skyward account
- Select teacher conferences from left menu bar
- All conferences
- Select a time that works for you

To cancel/reschedule a conference

- Log into your skyward account
- Select teacher conferences left menu bar
- View scheduled time
- Unschedule
- All conferences
- Select a new time for child