

Parents for Performing Arts Minutes

Wednesday, March 27, 2019

5:30 PM

SMSA Cafeteria

In attendance: Cindi Hutter, Michele Reid, Amy Ullenberg, Coleen Feucht, Kristin Tagliapetra, Jill Harmon, Keri Twohig, Carol Schlaefer, Liz Disper, Maggie Rose, Ann Hoepfner

1. Welcome: Cindi Hutter, President

- Prayer: Amy Ullenberg, Vice President
- Attendance: Michele Reid, Secretary
- Approval of February Minutes
 - Motion to approve with correction by Amy Ullenberg, second by Carol Schlaefer, motion passed.
 - Correction: Ticket prices for Godspell should be \$12 online and \$14 at the door
 - Correction: Carol Schlaefer will be added to attendance.

2. Treasurer report: Kristin Tagliapetra, Treasurer

- Balance Summary:
- Zero activity this month
 - Current Balance as of January 31st: 49,708.43
 - \$100 from Haentze went to PPA but was meant for wrapped flowers for the play
- HS and MS Musicals Budget:
 - No middle school budget from SMSA, except for the venue and buses to transport students as well as director stipend and script rights. Currently have a 760 expense for play rights.
 - HS budget is 10K: PPA will pay after 10K has been used. Currently over 3,000+ all of the expenses that have not been submitted yet.
 - Kris and Cindi will meet with Barb Loehr to discuss the possibility of establishing a middle school budget and the need for consistency between the middle and high school theater budgets.

3. HS Music Department: Andrea Pannier

- Singing Valentine's Final Report: 1662.93 profit after van rental and flower expenses
 - 57 singing valentines were sold, which was down considerably from last year
- State Solo and Ensemble - April 27th (prom)
- Jazz Night - May 11th UWFDL(?)
- Commissioned Composer Update
 - Bill was received for 2400. PPA approved 2900 at the February 18, 2018 meeting. The other 500 will be used for a clinic put on by the conductor.
 - Composition will be presented at the spring 2019 concert.
- Spring Concert - May 22nd Sacred Heart
- PPA Scholarship Forms

- Due April 5
- Decisions to be reported at the April PPA Meeting: Committee is Bobbi Jo, Christa and Andrea
- Some confusion about the forms. They have been updated and are available in the guidance office. This will be announced in the music classes.

4. HS Theater Department - Christa Lewis

- Godspell, April 5-7, NFDL Theater
 - All volunteer spots are filled.
 - Promotion - posters were distributed the week of 3/11
 - Cindi and Lori Hornung working on the program. Still need approximately 35 bio forms to be submitted by cast/crew.
 - Happy Ads and photos due by Monday, April 1st at noon. No exceptions!
 - Cindi will request start up cash for weekend ticket and flower sales.
 - Amy will be in charge of ticket sales for the weekend.
 - Flower sales volunteers will also sell the light up batons that Christa suggested. This will be before show sales only, as the scene for this is immediately before intermission. Batons will sell for \$2 a piece. Cindi will make a sign to advertise for these as attendees arrive.

5. MS Music and Theater Department - Sonya Packer and Angela Roltgen

- Mary Poppins, Jr. April 12-13, UW-FDL Prairie Theater
 - Performances for the public on Friday, April 12 at 7pm and Saturday, April 13 at 1pm and 7pm
 - Volunteer and promotion update
 - Maggie Rose reported that UWFDL will allow them to rent props and scenery flats, faux wall, stairs, furniture, etc for a \$50-100 donation. Special "hard to find" items are also rented for \$60 from UWFDL.
 - \$350-400 for building supplies, but this number will most likely increase.
 - Email has been sent regarding t-shirts, programs and posters.
 - Volunteer sign up has not been established yet. Cast party date has not been set.
 - Flowers coordinator has not been established yet.
 - Cindi suggested that Skyward photos can be used for cast members. Candid shots still need to be taken for photo boards.
 - Carol S. suggested bumping up the price of the t-shirts to pay for the director's gift.
 - Director would like to purchase banker's boxes that are reusable for costume storage. At the high school level, students provide their own. Cindi will suggest this to Sonya to keep it consistent between MS and HS.

6. HS Forensics - Aneesa Schaefer

- District results: All but one member of the SMSA Forensics team progressed to state which will be on April 12 at UW Madison.

7. Officers Positions for 2019-2020

- Amy Ullenberg will be the new president. Vice president, secretary and treasurer positions are open. Please spread the word and contact Amy Ullenberg if interested.

8. PPA Banquet, Senior Gifts and Awards:

- Date is Tuesday, May 21st at 6:00pm - Cafeteria
- Jennie Holzmann will work with Christa on plaques.
- Senior Awards - who orders these?
- Need chairperson/people and volunteers: Ann Hoepfner will chair the committee and Carol Schlaefer, Michele Reid and Liz Disper volunteered to be on the committee. A volunteer sign up will be set up. It was suggested that a system for rsvp'ing should be set up so a more accurate food count can occur. 8th grade students with scholarships are also invited.
- Need food theme - taco bar, potato bar and sandwiches have been done in the past.

9. New Business

- Last year PPA donated money to the Post-prom event. Motion to approve post-prom donation of \$200 by Cindi Hutter, second by Michele Reid. Motion approved.

10. Motion to adjourn by Coleen Feucht, second by Liz Disper.

Meeting adjourned at 6:39 pm.

Next meeting date is Wednesday, April 17 at 5:30 pm in the SMSA Cafeteria.

Respectfully Submitted,
Michele Reid
PPA Secretary

Parents for Performing Arts Minutes

Wednesday, April 17, 2019

5:30 PM

SMSA Cafeteria

In attendance: Cindi Hutter, Michele Reid, Keri Twohig, Carol Schlaefer, Amy Ullenberg, Ann Hoepfner, Sonya Packer, Jennie Holzmann, Christine Willis, Maggie Rose, Andrea Pannier

1. Welcome: Cindi Hutter, President

- Prayer: Amy Ullenberg, Vice President
- Attendance: Michele Reid, Secretary
- Approval of March Minutes
 - Motion to approve by Amy Ullenberg, second by Ann Hoepfner

2. Treasurer report: Cindi Hutter

- Balance Summary: Nothing to report

3. HS Music Department: Andrea Pannier

- First Ever Solo and Ensemble Recital: April 24 at 7:00pm, SMSA Chapel
- State Solo and Ensemble: Saturday, April 27th at UWO
- Jazz Night - May 11th at UWFDL: Begins at 5:30/dinner at 6:00
 - Tickets are for sale through Hometown Tickets for \$35
- Spring Concert: Wednesday, May 22 at Sacred Heart at 7:00pm
 - Amy and Cindi will give out senior pens
- Band Clinic in North Fond du Lac on April 30
- Girls' Jazz performs at Ladies Luncheon on May 8
- Band plays at graduation on June 2
- Michael Sweeney commissioned work for band
 - Worked with 7-12 grade students and brainstormed ideas
 - Middle School Band Concert Tuesday, May 14 in Baker Gym
 - HS kids are invited to play with middle school students
 - HS band students will perform the piece at their own concert without the middle school students
 - Bands will also play other music composed by Mr. Sweeney.
- PPA Scholarships: Cindi Hutter reporting for Bobbi Jo Amerling
 - PPA committee reviewed applications. Congratulations to the following students:
 - Incoming: No one applied
 - Continuing Students (\$150 scholarships): Eleanor Disper, Leo Freund, Brian Gellings, Emma Holzmann, Mattison Putzer, Ally Ullenberg, Nicholas Ullenberg, Joseph Zimmer
 - Seniors (\$250 scholarships): Lexi Baudry, Elyse Hornung, Emma Hutter, Daniel Peters, Rachel Petersen, Eric Reid, and Karlis Ozols
 - \$2950 will be used from the PPA account for scholarships.

4. HS Theater Department - Christa Lewis

- Godspell Update
 - Net Revenue: \$5370.40 for the school and \$527 for PPA
 - \$10.44 profit on adult tickets and \$6.09 on student/senior tickets
 - Glow stick sales revenue of \$137 and flower sales revenue of \$390 goes to the PPA
 - Attendance
 - Friday: 294
 - Saturday: 274
 - Sunday: 319
 - 710 tickets sold online
 - 220 senior citizens or student/490 adult tickets
 - \$1085 discounted for promo code. Staff and faculty received 2 free tickets
 - Door sales were \$177
 - Motion by Cindi Hutter to purchase an addendum plaque for senior awards, second by Amy Ullenberg

5. MS Music and Theater Department - Sonya Packer and Angela Roltgen

- Mary Poppins, Jr. Update:
 - Net Revenue from online ticket sales: \$2,977.40
 - 600 tickets were sold online. Adult tickets sold: 331 and student/senior tickets: 269
 - Profit from adult ticket is \$6.96 and from student/senior ticket is \$3.56
 - Promo code deductions were \$284.
 - Door Ticket Sales
 - Friday door tickets sold: 24 adult and 21 student/senior
 - Saturday afternoon: 22 adult/38 student/senior
 - Saturday night: 35 tickets total
 - Ticket sellers out past time performance started and lost about \$50 worth of sales
 - Ushers did not stay past performance time to ensure that attendees had a ticket
 - UWFDL Venue
 - Overall a great venue.
 - Some issues with sound system, but microphones were new and used for the first time in Mary Poppins, Jr.
 - Next year would like to be in the theater to set up for rehearsal on Friday before students' first theater rehearsal on Monday. This will allow for a more efficient use of theater rehearsal time for actors.
 - Expenses:

- Sonya has receipts and Cindi has a spreadsheet detailing production expenses. Some items were rented as well.
- The Salvation Army donated costumes, and Sonya is seeking storage space and containers for the costumes. She would also like to organize a props supply storage area. Andrea P. suggested using the off site storage area that the HS uses. Sonya will contact Glenn Neumann about using this space.
- Motion made by Cindi Hutter to approve the purchase of a Rubbermaid storage bin for costumes, second by Amy Ullenberg.
- Sonya will direct the show for next year. It is a PG rated version of Children of Eden, Jr., pending approval from Dr. Shively.
 - Show will run from the dress rehearsal/performance for 3rd-5th grade students on April 23 through April 25th.
 - Sonya has resource people to assist her next year.

6. HS Forensics - Aneesa Schaefer

- Update on state: Everyone earned a medal

7. Election for Officer Positions for 2019-2020

- Amy Ullenberg, President (VP takes over president position per bylaws)
- Keri Twohig, Vice President
- Carol Schlaefer, Treasurer
- Michele Reid, Secretary
- Voting for approval: Unanimously elected new officers

8. PPA Banquet, Senior Gifts and Awards:

- Date is Tuesday, May 21st at 6:00pm - Cafeteria/Set up is at 5:00.
- Thank you to Ann Hoepfner, Carol Schlaefer, and Liz Disper for your leadership.
- Google form for communication and RSVP will be created by Cindi Hutter.
- Senior Awards are being coordinated by Jennie Holzmann. Thank you, Jennie!

9. New Business

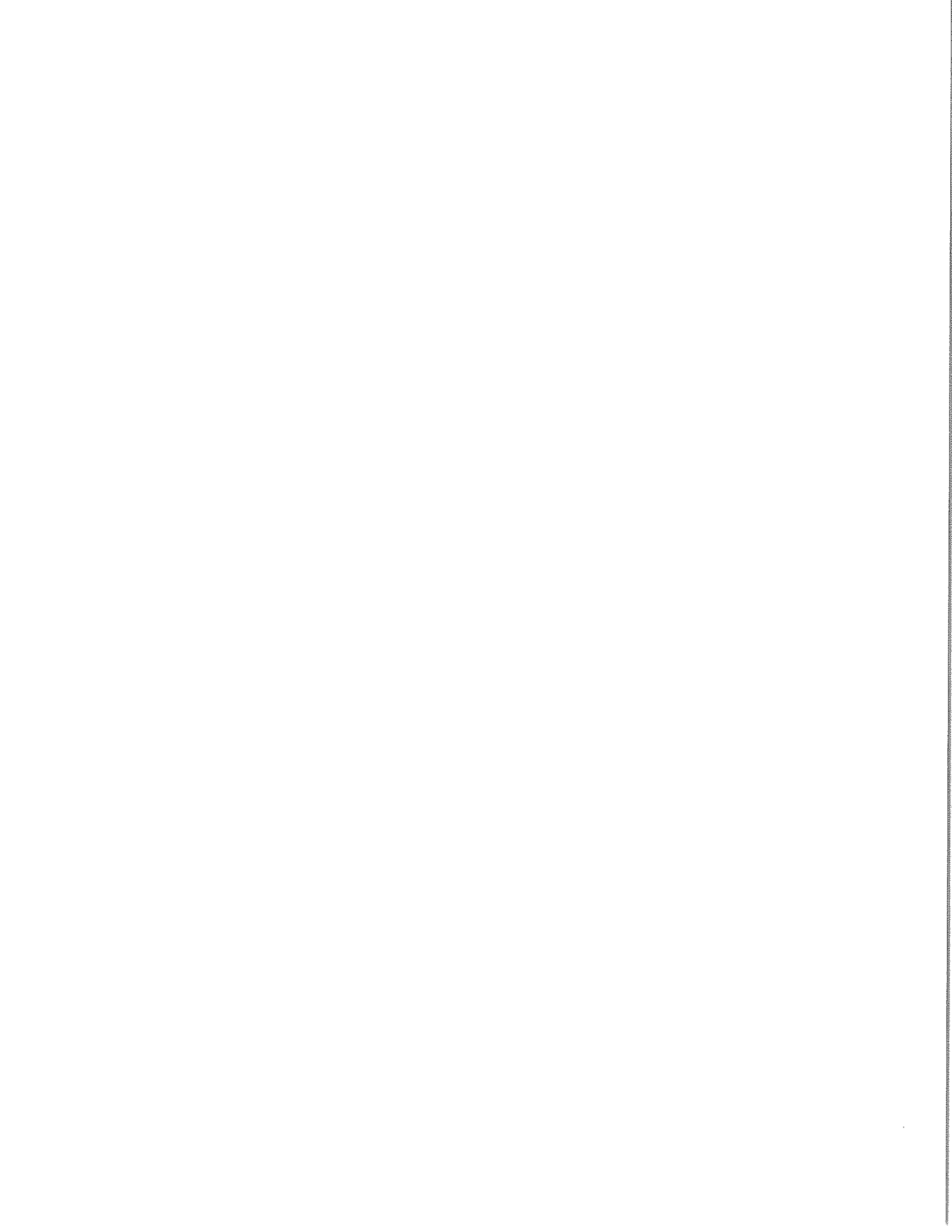
- .Nothing to report.

10. Motion to adjourn by Jennie Holzmann, second by Ann Hoepfner.

Meeting adjourned at 6:32.

Next meeting is Wednesday, May 15 at 5:30 pm in the SMSA Cafeteria.

Respectfully Submitted,
Michele Reid
PPA Secretary



Parents for Performing Arts Minutes

Wednesday, May 15, 2019

5:30 PM

SMSA Teacher's Lounge

In attendance: Cindi Hutter, Kris Tagliapietra, Jennie Holzmann, Amy Ullenberg, Ann Hoepfner, Keri Twohig, Barb Kain, Coleen Feucht

1. Welcome: Cindi Hutter, President

- Prayer: Amy Ullenberg, Vice President
- Attendance: Cindi Hutter
- Approval of April Minutes with corrections that were added after the April meeting
 - Motion to approve by Amy Ullenberg, second by Jennie Holzmann

2. Treasurer's Report: Kris Tagliapietra, Treasurer

- Balance Summary: April balance \$48,144.86. Many expenses are anticipated from the spring musicals.
- Cindi has requested a meeting with Barb Loehr, Barb has indicated that she will not have time until the end of June.

3. HS Music Department: Cindi Hutter via notes from Andrea Pannier

- State Solo and Ensemble
 - Students competed in 25 events, all received 1st or 2nd place
 - Medals to be handed out at awards banquet
- Jazz Night - May 11th at UWFDL
 - All numbers not in but considered a very successful evening with 184 attending (192=sold out)
 - Thank you to all that donated food items, helped with check-in, etc.
 - Submit positive or negative suggestions to Andrea
- Spring Concert - May 22nd at Sacred Heart
 - This concert features only the concert band and concert choirs
 - There will be a slideshow tribute to seniors as well as a PPA gift (engraved pen) for each senior that was a part of the music program for either semester.

4. PPA Banquet:

- Chairs Ann Hoepfner and Carol Schlaefer
- Ala Roma catered in with suggested donation of \$5.00 per family for attendees
- Reservations gathered via Google document. Links to Google document were sent out by Andrea and Christa via email group list and/or Skyward

5. New Business

- Amy Ullenberg submitted the following dates for PPA meetings for next year, all with start time of 5:30 PM. Motion made to approve by Jennie Holzmann, second by Barb Kain
9/18
10/23 (late due to conferences)
11/20
12/18
1/15
2/19
3/11 (early due to winter break)
4/15
5/20

6. Motion to Adjourn by Jennie Holzmann, second Kris Tagliapietra

Next meeting is Wednesday, September 18, 5:30 PM, SMSA Cafeteria

Respectfully Submitted,
Cindi Hutter
PPA President