

Parents of the Performing Arts Minutes

Wednesday, March 21, 2018

5:30PM

SMSA Cafeteria

In Attendance: Jennie Holzmann, Kris Tagliapietra, Cindi Hutter, Michele Reid, Amy Ullenberg, Ann Hoepfner, Barb Kain, Carol Schlaefer, Lori Pierret

1. Welcome: Jennifer Holzmann, President
 - Prayer: Cindi Hutter, Vice President
 - Attendance: Michele Reid, Secretary
 - February Minutes approved. Motion: Cindi Hutter /Second by Carol Schlaefer

2. Treasurer's Report: Kris Tagliapietra, Treasurer
 - Balance summary: 35,371.12
 - No revenue or expenses this month, including state hockey (\$232 tickets/\$84 for bus)
 - High School Musical Balance: Christa doing okay on budget but will most likely run out because she needs to purchase script for next year. Does admin know about this? Should more money be allotted for this?
 - Middle School Musical Balance: No new expenses
 - Thank you to Amy Ullenberg for purchasing 11 costumes for \$11 each.
 - Proposed budget is 2200.
 - Expenses to date: None submitted

3. HS Music Department: Andrea Pannier
 - Ireland Trip Recap:
 - Great trip, wonderful performances, including a fundraiser for charity to help homeless people, performed at secondary school and had a meet and greet, lots of sightseeing
 - State Solo and Ensemble- Saturday, April 28 in Oshkosh
 - Band Clinic-May 1-Horace Mann
 - Jazz Night-May 12-UW FDL-price is going up so may need to raise ticket prices for this year
 - Spring Concert-May 23-Sacred Heart
 - Scholarship Forms: PPA offers scholarships for incoming freshmen and current students. A subcommittee of the PPA awards the scholarships. Students should talk to Mrs. Amerling in the office, or they can fill out a form online.

4. HS Theatre Department: Christa Lewis
 - Sound of Music-April 14-16 Horace Mann Theater
 - Volunteer Duties Update:

-Still need a seamstress: In talks with a theater in Plymouth to get costumes for German family. Barb Kain has a contact that may be interested in this. Ann Streblov may be interested as well. Amy Ullenberg has a contact for costumes at WLA. Costumes all need to be the same. Cindi Hutter will check with Ann Streblov to see if she is interested.

-Thank you to Kolleen Ozols for volunteering to coordinate the director's gift.

-Happy Ads: Thank you to Cindi Hutter for creating the Happy Ad form and coordinating the ads. Ads will be \$25, due back by April 3.

-Thank you to Maggie Rose, who is in charge of flowers. She will get a sold ticket count so she doesn't order too many. May need to readjust formula that has been used. Proposed a smaller formula for the fall play and stay with the current formula for spring musical. Current formula is 5 flowers per cast member. No bake sale.

-Display boards: Lexi Baudry will be asked to do this again. She did a nice job for the fall play. Middle school will need these too.

-Promotion: Thank you to Jennie Holzmann for coordinating radio interviews and musical promotion. Radio interviews are set for April 6, and Jennie also contacted the FDLCVB site to put the musical on their calendar. (FDL Convention and Visitor Bureau)

-Thank you to Lori Hornung for creating the posters that have been distributed around town.

- Props: Still need Victorian style couch. Options were discussed. As of 3/23/18, Christa found a couch.
- Set Building: Matt Rodenkirk is in charge of set building. Still looking for set builders- Tim Reid and Greg Hahn currently signed up to help. Barb Kain may be available to help next week. Set builders met on 3/24/18 to work on the sets. Thank you to Glenn Neumann for transporting sets and props to NFDL. Christa would like to take some money out of her budget to buy gift cards for him. Approved.
- Request start up cash for both musicals. Jennie will ask Bobbi Jo and will put it in the guidelines for the future.

5. Middle School Musical and Theatre Department: Phil Schmal/Mark Vach/Eva Thelen/Carol Schlaefer

- Singin' in the Rain Jr.: April 6th-7th @ Goodrich Little Theatre
- Agreement drafted for future directors – Board will discuss and refine at a later meeting.
- Happy Ads: No Happy Ads for this year. Cindi Hutter will share her form with middle school for next year.
- Will sell umbrella and rain drop cookies and water to bring in some revenue.
- Promotion: Live radio interviews on 3/29 AM 1170/FM 103.3 and Sunny 97-7
- No posters for middle school. Need to determine if there is still time to get posters made and distributed before performance. Best bet may be making posters in house. Next year, high school and middle school should collaborate and work on posters for both performances together. As of 3/23/18, posters were made and musical was promoted on social media.

- No one is going to performance on Friday. Mr. K. indicated it would be around 300-400 to transport students. Middle school can't go, but maybe 4th and 5th graders could go. Expense is a concern. This is a new issue because students have always gone in the past because performances were in the gym. This expense needs to be discussed at the administrative level. Jennie H. made a motion to pay for the transportation this year with the stipulation that this issue gets discussed at the administrative level. If there is not a performance space, is this something that should be in the budget in the future? Motion to pay for transportation: Jennie H./Barb Kain, second. Motion approved.
- Jennie H. will start a discussion to establish a protocol for the middle school theater department. It should follow the same procedure that the high school uses. Jennie will email list of tasks/guidelines to Carol S. and Amy U.
- Commissioned Composer Update: Mark Vach contacted Michael Sweeney, and we are on his schedule for May 2019. Payment is not needed until we have the completed piece, projected for February or March 2019.
- Middle School Spring Concerts:
 - Tuesday, May 15 at 1:00: Band and Choir concert performed for students
 - Tuesday, May 15 at 6:30: Band Concert
 - Wednesday, May 16 at 6:30: Choir Concert

6. Forensics: Aneesa Schaefer

- SMSA hosted a meet for the first time with 7 schools. There were 96 entries, and SMSA had 12 entries, more than doubling last year's number. Only 16 medals were earned, and Teresa Karrmann brought home a silver medal. Thank you to teachers, administrators, ABC, parent volunteers, students and kitchen staff for all of their help. SMSA team were excellent ambassadors and received great feedback before district competition on March 24. State is April 20 in Madison.
- Chelsea McKay posted in eLedger and on social media.

7. Fundraisers:

- Patron Drive Thank You notes: Rose Ahern said that official school letters went out. She thought student notes went out as well, but many people do not remember getting them.
- New Chair 2018 suggestions: Rose Ahern is stepping down, but Cheri Sheehy may be interested. She has middle school students in performing arts and sports.

8. Officer Positions for 2018-2019

- Officer Position Terms – one or two years – something to put into by-laws for next year.
- Michele R. will continue as secretary, Kris T. will continue as treasurer, Cindi will be president, and Amy Ullenberg will consider the VP position.

9. PPA Banquet Senior Gifts and Awards: May 24th at 6pm-Cafeteria

- Chairs and Volunteers needed to lead, about 4 people to coordinate food and theme
- Thank you to Amy Ullenberg for volunteering to pick up senior gifts and plaques.

- Should put in eLedger to find PPA parent volunteers. Jennie will contact Ann Hoepfner.

10. New Business

- PPA is at the point of needing by-laws and procedures. Board will have an extra meeting to start this process.

Motion to adjourn by Cindi, Carol S., second. Motion approved.

Meeting adjourned at 6:30.

Next Meeting Date: Wednesday, April 18 @ 5:30 PM in the SMSA Teacher Lounge.

Respectfully submitted,

Michele Reid

PPA Secretary