

Job Title: Youth and Young Adult Coordinator

Location: Fond du Lac

Summary: The Coordinator will facilitate discipleship based small groups leading youth and young adults to an encounter with Christ. This position is also responsible for mentoring and developing leaders to guide others to Christ. Qualified candidates should have great communication and interpersonal skills with a solid understanding of the Catholic Faith. The position is for Holy Family Catholic Community (a parish of 14000+) in Fond du Lac.

The Coordinator will report directly to the Christian Formation Director and work with a vibrant Christian Formation Team.

Employment Type: Full Time

Job Category: Parish - Pastoral/Ministerial

## **Youth and Young Adult Coordinator**

Primary duties to include: Creating discipleship groups for youth and young adults in collaboration with the Director of Christian Formation. Provide formation and mentoring of youth and young adult leaders in relational ministry to evangelize within the Church and community.

Be a pastoral agent in Christ on area colleges and high school campuses to create relationships and trust in order to be accessible on area campuses and events

Coordinate youth and young adult evangelization opportunities: Theology on Tap, monthly Cor Jesu (Rosary, Mass, Confession, and Adoration), and other events as discerned through prayer.

Organize volunteers, work with committees and the Christian Formation Team to plan Mission Trips, Youth Conferences, Middle and High School Fellowship Nights, High School Quarterly Activity Day with Priest, Retreats, March for Life, Catholic Speakers and other Holy Family Events, and help with Middle Schoolers/High Schoolers at the Summer Program

Other duties as assigned and discerned

### **Qualifications**

- Bachelor's Degree required in Catholic Theology/Catechetics or related field
- Two years' experience, or equivalent, in Parish work is preferred
- Catholic in good standing, in full communion with the Church, able to partake in the sacramental life of the Church, well-grounded in and loyal to Catholic teaching.
- Prayerful person with proven success in discipleship, mentoring, and evangelization

- Knowledge of the Church's teaching and renewed effort in the new evangelization, especially in relating to the current culture of teens and young adults
- Strong communication skills, both written and verbal, excels in electronic communication, and social media
- Office proficiency including Microsoft Office and email. Capable of learning Church database system

## **Compensation**

Type: Full-time Annual

Notes

## **Additional Information**

Start Date

05/01/2018

Location: Holy Family Catholic Community

Department: Christian Formation

County: Fond du Lac

Job Category

Parish- Pastoral/Ministerial

Employment Type

Full Time

Notes

## **To Apply**

Instructions

Please submit letter of interest and resume with references by April 16, 2018 to Sabina Carter via email [scarter@hffdl.org](mailto:scarter@hffdl.org) or mail to

Holy Family Catholic Community

Attn: Sabina Carter

271 4<sup>th</sup> Street Way

Fond du Lac, WI 54937